

Congratulations

WHITE HOUSE HOTEL



Your Wedding Day

“Your wedding day will be one of the most special days of your life. Let us make it the most memorable.”

Our superb town house hotel offers a warm, professional welcome and the highest level of service.

With over 25 years of experience, our wedding team removes the pressure by organising your wedding from beginning to end. We make your special day stress-free.



Function Suites

Our function suites are a perfect stage and setting for a celebration. For large banquets for up to 180 in the Whitehouse Suite, or an intimate champagne dinner party in our Conservatory Restaurant.





Wedding Etiquette

The Receiving Line

- Bride's Mother
- Bride's Father
- Groom's Mother
- Groom's Father
- The Bride
- The Groom
- Chief Bridesmaid
- Bridesmaid
- Best Man

The Top Table

- Bridesmaid
- Best Man
- Chief Bridesmaid
- Bridegroom's Father
- Bride's Mother
- Bridegroom
- Bride
- Bride's Father
- Bridegroom's Mother
- Usher
- Bridesmaid
- Usher

Toasts and Speeches

- The Bride's Father proposes a toast to the Bride and Bridegroom.
- This is replied to by the Bridegroom who thanks the Bride's parents and guests, he then proposes a toast to the Bridesmaids.
- The Best Man replies on behalf of the Bridesmaids and reads the telegrams and messages of good luck.

The Wedding Timetable

Arrangements will vary according to each couple. Listed below we have outlined a guide to ease the planning of your Wedding Day.

From Two Years

Decide the date and place of the wedding, once the decision is reached:

- Book the Reception Venue
- Book the Photographer
- Book the Videographer
- Book the Transport
- Book the Toastmaster, if required
- Book Entertainment required

From Twelve Months

- Decide on number of guests and make a list
- Order Invitations
- Book Honeymoon
- Decide on Bridesmaids, Best Man & Ushers
- Order Wedding cake
- Colour scheme

From Three Months

- Send out Invitations
- Choose Hymn and Choice of Music
- Minister to approve - once completed arrange for the Order of Service Sheets to be printed
- Choose wedding Rings

From Six Weeks

- Confirm Travel and hotel bookings
- Choose presents for Bridesmaids

From Four Weeks

- Confirm final menu details and numbers
- Make Hairdressing/Beauty Salon appointments
- Give Florist final Flower Requirements
- Confirm Car Hire & Photographer
- Write thank you letters for presents as they arrive and make a note who sent them

From Ten to Seven Days

- Practice make up
- Take head dress to hairdresser to decide Style
- Meet with Best Man, Bridesmaids & Ushers to finalise arrangements
- Give order of service sheets to the Vicar

The day has arrived





Menu Planner (1)

Our head Chef has created a tempting array of dishes to suit your special day. Create your own 3 course Wedding Breakfast from the selection below or maybe there is a personal favourite or special dish you would like to request.

Soups

- Tangy Tomato Soup strewn with Garlic Croutons £4.50
- Vegetable & Minestrone Soup sprinkled with Parmesan Cheese £4.75
- Green Pea, Ham & Smoked Bacon Soup £4.75
- Fresh Asparagus & Cream Soup £4.90
- Clam Chowder & Sweet corn £5.10
- Cream of Leek & Potato Soup £4.50

Starters

- Traditional Prawn Cocktail in Brandy Marie Rose Sauce £4.95
- Chicken & Mushroom Pate served with seasonal Leaves & Herb Dressing £4.95
- Van Dyke of Melon Filled with Fruit & Raspberry Sorbet £5.25
- Oak Smoked Salmon with seasonal Leaves and Lemon Dressing £5.75
- Duck & Green Peppercorn Terrine served with Florida Salad £6.10
- Toasted Goats Cheese on Ciabatta Crouton laid on a Herb Salad with Balsamic & Chilli Dressing £5.95
- Avocado Fan with Prawn Salad & Lemon Vinaigrette £5.95

Main Course

- Roasted Buttered Turkey Garnished with Chipolata and Seasoning served with Cranberry sauce £14.95
- Pot Roast Leg of Lamb flavoured with Garlic, Mint & Rosemary £14.95
- Honey & Lemon Marinated Chicken Baked in a Herb Crust £14.95
- Loin of Pork on a Bed of Apple and Onion served with a Creamed Peppered Jus £14.95
- Breast of Chicken Garnished with Asparagus in Cream & Sherry sauce £15.95
- Roast Topside of Beef with Yorkshire Pudding & Port Wine Jus £16.50
- Poached Paupiettes of Lemon Sole & Salmon in White Wine & Shrimp sauce £17.25
- Poached Salmon Garnished with Lemon & Cucumber served with Hollandaise sauce £16.95
- Medallions of Venison in Redcurrant & Chestnut sauce £19.50
- Roast Crown of lamb Garnished with Mushroom & Stuffed Tomato £17.95





Menu Planner (2)

Vegetarian Options

- Spinach Mushroom & Cheese Baked in a Puff Pastry Parcel £12.95
- Timbale of Courgette & Aubergine with Sun Dried Tomatoes £13.50
- Tartlet of Roast Vegetable & Feta Cheese served on a Mixed Salad £13.25

Desserts

- Salad of seasonal & exotic fruit laced with Kirsch £5.25
- Fresh Cream Filled Profiteroles & Chocolate Sauce £5.15
- Meringue Nest filled with Cream and Vanilla Ice Cream Garnished with Seasonal Fruit and Raspberry Coulis £5.35
- Dark & White Chocolate Bavaois served on a pool of Chocolate sauce £5.50
- Chopped Strawberry Raspberry & Brandy Cream Romanoff £5.75
- Rich Chocolate Orange & Grand Marnier Gateau £5.45
- Brandy Snap Basket with Seasonal Fruit & Butterscotch Ice Cream £5.95
- Tiramisu with Tia Maria £5.95
- Cheese & Biscuits £5.00

Children

- Children aged 12 and over are charged at full price.
- Children between the ages of 3-11 years have the choice of a 1/2 portion of the wedding meal or their own special menu of chicken nuggets or fish fingers, chips & beans at £12.95

Optional Extras

- Canapes £6.25 per person
- Chefs home-made soup as an additional middle course £3.75 per person
- Choice of Lemon or Mango Sorbet and Paw Paw Sorbet to cleanse the palette £1.95 per person
- Champagne sorbet £2.95
- Cheese & Biscuits as an additional course £3.95 per person
- Evening buffet starting from £11.95 per person (not available as a main meal)
- Six items from evening buffet menu £11.95
- Eight items from evening buffet menu £13.95
- Ten items from evening buffet menu £15.95

No room charge is made for functions with sit down meals for 90 persons or more. For functions with less than 90 persons for a sit down meal, the booking may be subject to a room hire charge.



*Served Function
Buffet*

WHITE HOUSE HOTEL



Served Function Buffet

Designed to cater for all tastes our buffets provide something for everybody. If there is any dish which you would like to substitute, please let us know and we will make every effort to satisfy your preference.

Menu 1 £27.50

Cold Roast Beef
Dressed Ham
Roast Chicken Portions
Dressed Poached Salmon
Vegetarian Quiche
Vegetarian Pizza
Coleslaw • Potato Salad • Rice with Red & Green Pepper & Peas
Mixed lettuce & Tomato Salad • Pasta Salad with Apple & Peas
Cheese & Biscuits
Chocolate Profiteroles
Gateaux
Tea & Coffee

Menu 2 £29.50

Hot Beef Bourginon with Rice
Hot Chicken with Mushrooms in a Cream sauce with Rice
Cold Roast Beef
Dressed Ham
Roast Chicken Portions
Dressed Poached Salmon
Vegetarian Quiche
Vegetarian Pizza
Coleslaw • Potato Salad • Rice with Red & Green Pepper & Peas
Mixed lettuce & Tomato Salad • Pasta Salad with Apple & Peas
Cheese & Biscuits
Chocolate Profiteroles
Gateaux
Tea & Coffee





Finger Buffet Menu

1. Assorted Sandwiches
2. Cocktail Bridge Rolls
3. Vegetable Samosa
4. Freshly baked Pizza squares (vegetarian or meat)
5. Prawn Vol-au-vent with Marie-rose Sauce
6. Chicken Satay with a Peanut Dip
7. Cornets of Ham and Asparagus and soft Cheese
8. Deep fried Chicken Nuggets
9. Chicken Goujons with Lemon and Spring Onion Sauce
10. Ploughmans Pie (minimum number 20)
11. Pork Pie with English Mustard
12. Vegetarian Quiche
13. Spicy Chicken Wings with Sweet and Sour Dip
14. Canapes with soft Cheese and Smoked Salmon
15. Cocktail Sausages served hot
16. Open Sandwiches
17. Stuffed Eggs
18. Scotch Eggs
19. Deep fried stuffed Mushroom and Sour Cream Dip
20. Service of Tea or Coffee
21. Golden cooked Chicken Drumstick
22. Freshly baked Sausage Rolls
23. Goujons of Plaice with Sauce Tartare
24. Chinese mini Spring Rolls
25. Cheese and Pineapple Brochettes
26. Deep fried breaded Mushrooms served with Garlic Mayonnaise
27. Prawn and Melon Brochettes
28. Vegetable Nuggets
29. Gala Pie

Crisps and Peanuts with all finger buffet

See Tariff for prices





Wedding Tariff

Congratulations on your forthcoming wedding. We wish you both a happy & successful future and assure you that we understand the care required when arranging a wedding

The following list of items is designed to allow you to plan your special day the way you want it.

Drinks

Champagne	£5.45 per person	Bucks Fizz	£3.95 per person
Sparkling Wine	£3.25 per person	Orange Juice	£5.50 per jug
Pimms	£3.95 per person	Mineral Water	£3.00 per bottle
Sherry	£2.65 per person	Fruit Cup (No Alcohol)	£5.50 per jug

Pimms, wine, sherry & soft drink reception with nuts, crisps, olives for 45 minutes £7.95 per person

Bucks Fizz reception with nuts, crisps & olives for 45 mins £9.95 per person

Open bar lasting 45 minutes with nuts, crisps & olives £11.95 per person

House Red or House White served throughout the meal allowing half a bottle per person with a full range of soft drinks as alternatives £6.25 per person

A liqueur served to each guest with the coffee £2.60 per person

Additional

Floral Decoration Packages consisting of one long and low tray for the top table, and up to 11 round posies for the other tables, plus a decorated cake table with 2 decorative balloons from £240.00

Helium Balloon package consisting of an archway of balloons or clouds for the top table and displays on all guests tables from £175.00

The services of our regular DJ. (4 hour session) from £250.00

Surcharge for your own DJ £50.00

Special reduced overnight room rate for your guests (subject to availability) from £45.00



*Terms of
Payment*

WHITE HOUSE HOTEL



Terms of Payment

A non refundable deposit of £300.00 is required to secure the date.

Six weeks prior to the date of the function a further 50% of the balance is required.

The full outstanding balance is required fourteen days prior to the date of the function, together with final numbers.

Cancellation Charge

- 3 months before arrival - 50% of anticipated revenue
- 2 months before arrival - 75% of anticipated revenue
- 1 months before arrival - 100% of anticipated revenue

I have read and agree to abide by the “Terms of payment” and “Conditions”.

Signed:

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Please print

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This contract applies to both the Quality Harrow Hotel and the White House Hotel Watford.



Schedule of Conditions

All bookings made by customers in respect of function suites or rooms at a Wildtree Hotel are accepted by (trading name of company) hereinafter called the Company upon the following terms and conditions.

1. General Points

In the event of cancellation of any booking or non arrival by a customer: the customer shall pay the Company cancellation/non arrival fee. However, the company will do its utmost to re let function room, but if, having used best endeavours the company are unable to do so the following cancellation charges will apply.

2. Charges

Cancellation of event or reduction in numbers for functions, conference and accommodation.

- 6-3 months before arrival 50% of anticipated revenue.
- 2 months before arrival 75% of anticipated revenue.
- 1 month before arrival 100% of anticipated revenue.

3. All cancellations must be made in writing by recorded delivery, otherwise a non arrival charge will be levied as follows : Wedding receptions, lunch/dinner dances - 100% of anticipated revenue.

4. The Company reserves the right to cancel any booking without any liability on its part in the event of any damage or destruction of a Wildtree Hotel by fire or other causes, any shortages of labour or food

supplies, strikes, walkouts or industrial unrest or any other cause beyond the control of the company, which shall prevent it from performing its obligations in connection with any booking. In these circumstances, every effort will be made to accommodate the booking in another company establishment, or elsewhere requested.

5. If the number of persons attending reduced by 10% or more of the original number guaranteed, the hotel reserves the right to be able change the booking to a different suite as best fits the numbers involve.

6. The Company reserves the right to require payment of a deposit at any time prior to the holding of a function, the amount of which is determined as follows:

- Functions held - £300 non refundable deposit with booking.
 - 50% of balance six weeks prior to date of function.
 - Full outstanding balance 14 days prior to date of function.
 - On payment of presentation of invoice, any queries should not affect immediate payment of other outstanding amounts. In view of the high costs of finance interest will be charged at a rate of 2% per month on amounts remaining after the due date.
- DEPOSITS ARE NON REFUNDABLE.

7. Prices

Firm prices for food and beverages are established where possible three months prior to the function. All prices for food,

beverages and rooms, are stated in pound sterling and include Value Added Tax. All price changes due to government regulations will be charged to the client.

8. The customer shall not arrange for the delivery of or deliver any goods or materials to the Hotel unless by prior arrangement with the Hotel.

9. The customer shall not store or place on the perimeters or in the hotel any inflammable, combustible or objectionable substance or liquid.

10. The company can accept no responsibility for the property of customer guests of a Wildtree Hotel. Cloakrooms are provided for the convenience of customers and guests, but any goods deposited in the cloakrooms are at the owners risk and without any obligation on the part of the company. We refer to the Innkeeper Liability Act 1956.

11. The customer and/or guest shall be responsible for any damage caused to a Wildtree Hotel or the furnishings, fixtures, decorations, equipment and utensils therein by the wilful act or default of the customer or guests customer, and shall pay to the company on demand the amount required to good or remedy any such damage.

12. We cannot allow food or drink other than that purchased on the premises to be consumed unless by prior written arrangement with the management.